

Drigg and Carleton Parish Council

**MINUTES OF THE MAY 2022 EXTRAORDINARY  
ANNUAL GENERAL MEETING OF THE  
DRIGG AND CARLETON PARISH COUNCIL  
Held in Drigg Village Hall on 24<sup>th</sup> May 2022 at 6.45 pm**

<b>Attended:</b>	John Jennings	(Chair)
	Andy Pratt	(Vice-Chair)
	Keith Murray	
	Suey Browne	
	Karen Warmoth	(Temporary Clerk)
	Keith Hitchen	(County Councillor)

- 1) **Apologies for absence:** none given
- 2) **Election of a Chair for the Parish Council for 2022/23**
  - a) JJ duly elected: proposed by SB, seconded by KM, all in favour
- 3) **Declaration of Acceptance of Office of Chair**
  - a) Declaration duly signed by JJ, witnessed by the Clerk
- 4) **Election of a Vice-Chair for the Parish Council for 2022/23**
  - a) AP duly elected: proposed by SB, seconded by KM, all in favour
- 5) **Co-option of a new Parish Councillor**
  - a) KH duly co-opted as a Parish Councillor, proposed by AP, seconded by KM, all in favour

**Action Point AGM/1:** Clerk to email Declaration of Pecuniary Interests form to KH for completion

- 6) **Appointment of representatives for outside bodies**
  - a) Cumbria Association of Local Councils (CALC): AP duly appointed
  - b) Low Level Waste Site Stakeholder Group (LLWSSG): AP, JJ and KH duly appointed
  - c) West Cumbria Site Stakeholder Group (WCSSG): AP duly appointed, though any Parish Councillor is entitled to attend
  - d) Village Hall Committee: all Parish Councillors
  - e) Project Committee: all Parish Councillors
  - f) D&C Parish Council – LLWR/NWS Co-ordination Committee: JJ, AP and SB
- 7) **To consider grants and donations normally paid annually**
  - a) None raised
- 8) **To consider payment of any subscriptions or fees falling due to be paid annually**
  - a) Parish Council insurance: payment approved
  - b) CALC membership: payment approved
  - c) Laptop software (MicroSoft Office and McAfee anti-virus software): payment approved
- 9) **To inspect the Standing Orders of the Parish Council**
  - a) **Standing Orders:** last updated 10 years ago; review to be added to the June agenda
  - b) **Review:** Clerk to circulate current Standing Orders and NALC Model Standing Orders to all Parish Councillors to consider for the June review

**c) Declaration of Pecuniary Interests**

- i) **Review:** Parish Councillors requested to review their pecuniary interests and consider whether their previous declarations are due for an update

**Action Point AGM/2:** KH to review Standing Orders against Model Standing Orders and report back

**Action Point AGM/3:** Clerk to email Declaration of Pecuniary Interests form to all Parish Councillors

**10) To inspect deeds and investments in the custody of the Parish Council**

- a) **Deeds to the Village Hall:** deeds duly inspected

**11) Matters to be considered at the next meeting**

- a) **Standing Orders:** review and report by KH
- b) **Interests:** DPI forms to be returned if appropriate
- c) **Deeds to Village Hall:** query whether Land Registry search should be actioned

**12) Next meeting:** 14<sup>th</sup> June 2022 at 7.30 pm in Drigg Village Hall

**Summary of Action Points**

**Action Point AGM/1:** Clerk to email Declaration of Pecuniary Interests form to KH for completion

**Action Point AGM/2:** KH to review Standing Orders against Model Standing Orders and report back

**Action Point AGM/3:** Clerk to email Declaration of Pecuniary Interests form to all Parish Councillors

**Karen Warmoth**

**Temporary Clerk**

**Drigg and Carleton Parish Council**

**Dated: 28<sup>th</sup> May 2022**