

Drigg and Carleton Parish Council

**MINUTES OF JULY 2021 ORDINARY MEETING
OF THE PARISH COUNCIL**

Held in the Village Hall on Tuesday 13th July 2021

Members present Mr J Jennings (Chairman), Mr A Pratt, Mr K Murray, Mrs S Browne.
Clerk: Mr D Millington.

Responsible Financial Officer (RFO): Mrs J Robinson.

1. Minutes of the Ordinary Meeting held on 8th June 2021.

There were no amendments to the Minutes of 8th June 2021.

2. Resolution to approve and signature of Minutes.

A proposal by Mr Murray, seconded by Mr Pratt, that the Minutes of 8th June 2021 were a true and accurate record was agreed unanimously by members and subsequently signed by the Chairman as such.

3. Apologies for absence.

Mr K Hitchen and Mr J Naylor.

4. Financial Matters.

4.a) Finance Report

(i) Mrs Robinson (RFO) presented the Internal Auditors report on the Parish Council year end financial statement which was noted and accepted by members.

(ii) Following a query raised outside the meeting, the Clerk responded that there was an omission in a previous Minute concerning the payment of the invoice for Zurich Insurance cover. Members had considered the purchase of the cover at the May 2021 meeting and agreed to pay the discounted cost of £1396.58, with a commitment to renew for a 5 year period. No record of this discussion appears in the May or June Minutes, although this payment has been made and the cover activated.

4.b) Consideration of payments:

Two invoices were presented and approved for payment:

- £30 to CALC for a VAT training course attended by the RFO.

- £40 Data Protection Registration Fee.

4.1a) Exemption and AGAR Forms.

Mrs Robinson presented completed Exemption and Agar Forms, signed and witnessed by Chairman, Auditor, RFO and Clerk as and where required. It was agreed that the appropriate copies of the completed forms would be supplied to RK Littlejohn and displayed on the Council website and public Notice Board.

Action 6/1: RFO and Clerk to arrange display of the Exemption and AGAR Forms.

5. Actions and matters arising from previous meetings of Council

Action 3/3: RFO to amend the PC budget to include defibrillator maintenance. Complete

Action 6/1: Clerk and RFO to arrange display of Exemption and AGAR Forms for public information. Complete

Action 6/2: Clerk to request an extension for response to planning application for land adjacent to Partfield House. Complete

Action 6/3: Mr Pratt to ask Police Community Support Office concerning pavement parking on Holmrook Hill.

6. Report from County and Borough Councillors.

There were no new items reported.

7. Public Participation:

One member of the public attended to give a response the planning application for an additional agricultural building at Hill Green; see item 10(b).

One member of the public attended to request information on discussions with LLWR on Near Surface Disposal and investigatory borehole drilling; which were provided.

8. Main Business:

8.1: Highways matters:

Members invited feedback from Mr Hitchen on any report from Cumbria highways on the speed bump and traffic calming measures.

Action 7/1: Mr Hitchen to provide an update from Cumbria Highways.

Members noted that the damaged wall on the A595 at Holmrook riverside had been repaired.

8.2: PROW: There were no new issues raised.

8.3: LLWR; The Chairman noted that the latest liaison meeting had been held in July and the Minutes of the meeting will be circulated when available. There was some new comment made about a possible development of office accommodation to be situated at the south end of the site. This is an area of the site previously being discussed as an area of hand back for community use and further discussions will be pursued.

8.4 Village tidying: There were no new issues raised.

8.5: Community Communications: There were no new issues raised,

8.6: Community Led Plan: It was noted that a meeting is being arranged for 10th August 2021 for Drigg Charity trustees to conduct an initial review of the Action Plan.

8.7: Any Other Parish Matters

- Boundary Commission consultation on Parliamentary boundary changes for Copeland. Following discussion, members agreed to make no response to the consultation.

9. Receive communications placed before the Meeting.

There were no new issues raised.

10. Planning Applications:

a) CBC Ref: 4/21/2253//OF1: Change of use of land adjacent to Partfield House, Drigg. It was reported that this application had been withdrawn.

b) CBC Ref: 4/21/22290OF1: Erection of an Agricultural building, Hill Green, Drigg. A member of the public gave a response to this application. Following discussion, members agreed that they would not object to this application in principle but would not support it without additional information about intended use and any associated drainage and effluent management arrangements.

Action 7/2: Clerk to respond to the application as agreed.

c) LDNP Ref:7/2021/4080: Installation of a sewage treatment plant at Caldhu Cottage, Holmrook.

It was noted that this application had been received after the Agenda for this meeting had been circulated. After discussion, members did not wish to register any objection.

Action 7/3: Clerk to respond to the application as agreed.

11. **Cumbria Association of Councils.** There were no new issues raised.

12. **Received Reports from representatives.** There were no new issues raised.

13. Matters to be considered at the next Parish Council meeting:

See Agenda

Members were invited to submit items for inclusion 5 working days ahead of the scheduled date of meetings

14. Date of the next meeting.

Tuesday 14th September 2021.

The meeting closed at 8.45pm.

Distribution;

County & District Councillors; K Hitchen, A Pratt & D Moore.

Parish Councillors, Drigg Charity Trustees and D&C Community web site

Action List:

Action 6/3: Mr Pratt to ask police Community Support Office concerning pavement parking on Holmrook Hill.

Action 7/1: Mr Hitchen to provide an update from Cumbria Highways from the previous visit of the Highways Engineer.

Action 7/2 Clerk to respond to the application for an Agricultural building at Hill Green, as agreed.

Action 7/3: Clerk to respond to the application at Caldhu Cottage, as agreed.