

Drigg and Carleton Parish Council

**MINUTES OF THE ANNUAL MEETING OF DRIGG & CARLETON
PARISH COUNCIL.**

FOLLOWED BY THE MAY 2021

ORDINARY MEETING OF THE PARISH COUNCIL

Held as a Virtual Meeting because of the Corona-19 virus restrictions on social contact

On Tuesday 4th May 2021

Members present Mr J Jennings (Chairman), Mr A Pratt, Mr K Hitchen, Mr J Naylor, Mr K Murray, Mrs S Browne and Mr H Lace

Clerk: Mr D Millington.

Responsible Financial Officer (RFO): Mrs J Robinson.

ANNUAL MEETING

1. Election of Parish Council Chairman for 2021/22:

A proposal that Mr Jennings be elected as Chairman for 2021/22 was agreed unanimously by all other member present.

2. Appointment of Vice-Chairman.

A proposal that Mr Pratt be elected as Vice-Chairman was agreed unanimously by all other members present.

3. Declaration of Acceptance of Office:

Mr Jennings undertook to sign the Declaration of Office outside of the meeting.

4. Apologies for absence

All members were present.

5. To consider payment of any subscriptions or fees falling to be paid annually:

Members agreed that appropriate payment should be made for CALC, CRUG and Parish Council insurance.

6. To consider any grants or donations normally paid annually:

There were none to be considered

7. To inspect deeds and investments in the custody of the Council:

This was deferred until face-to-face meetings resume.

8. To appoint Representatives to outside bodies and Council Committees:

The following representatives were proposed and agreed:

CALC; Mr Pratt and Mr Hitchen (for virtual meetings).

LLWSSG: Mr Pratt (as Chairman), Mr Jennings, Mr Hitchen (virtual meetings).

WCSSG: Mr Pratt

CRUG: Mr Murray.

Village Hal Committee: Parish Councillors and Drigg Charity trustees.

Project Committee.: Members to be appointed via the Drigg Charity trustees (including no=Councillor members)

D & CPC – LLWR Co-ordination committee: Mr Jennings. Mr Pratt, Mrs Browne.

MAY 2021 ORDINARY MEETING

1. Minutes of the Ordinary Meeting held on 13th April 2021.

There were no amendments to the Minutes of 13th April 2021.

2. Resolution to approve and signature of Minutes.

A proposal by Mr Murray, seconded by Mr Pratt, that the Minutes of 13th April 2021 were a true and accurate record was agreed unanimously by members.

3. Apologies for absence.

All members were present. Mr Jennings continued as re-elected Chairman.

4. Financial Matters.

a) Finance Report

The RFO presented the Parish Council year-end financial statement which was noted by members, It was agreed that this will be passed to the internal auditor, prior to completing the required Exemption Certificate and AGAR forms.

b) Consideration of payments:

An invoice for £161.84 for CALC Annual Subscription for 2021/22 was presented and approved for payment unanimously by members.

Action 4/1: RFO to circulate a year end finance report to members.

Action 4.2: Clerk to add Exemption certificate and AGAR statements to the May 2021 meeting agenda.

b) Consideration of other payments:

It was noted that the CALC Annual Subscription for 2012/22 of £161,84 was now due for payment and will considered at the May 2021 meeting.

5. Actions and matters arising from previous meetings of Council

Action 3/5 (19): Mr Pratt to register D&C PC needs with ICO.	Ongoing
Action 3/2: RFO to arrange payments approved at the March 2021 meeting	Complete
Action 3/3: RFO to amend the PC budget to include defibrillator maintenance,	Complete
Action 4/1: RFO to circulate year end PC financial statement to member.	Complete
Action 4/2: Clerk to add Exemption Certificate and AGAR forms to May Agenda.	Complete
Action 4/3: Clerk to add CALC Annual Subscription to the May Agenda.	Complete

6. Report from County and Borough Councillors.

Mr Hitchen reported that he had requested a progress report from the Highways engineer following the discussion with him at the February Council meeting.

Mr Pratt reported that CBC AGM had been held in May.

7. Public Participation

There were no members of the public participating.

8. Main Business:

8.1: Highways matters: Members noted that the planned closure of the B5344 expected in May had been deferred to 2-5th June 2021.

8.2: PROW: There were no new issues raised.

8.3: LLWR; The Chairman noted that he will circulate Minutes of the liaison meeting when they are available.

A second phase of the tarmacking of the site perimeter road will resume in early May with further HGV movements through the village.

Some further information has been received about deep (120m) borehole work at several locations across the site, with some potential off-site disturbance.

Mr Pratt reported that a meeting is being arranged for LLWR representatives to meet with D&CPC and Seascale PCC to discuss the potential future near surface disposal (NSD) of intermediate level waste on the present LLWR site.

8.4 Village tidying: It was noted that 2 village improvement initiatives have been raised; litter picking and 'wilding' of selected areas. These are being progressed via the Drigg Charity.

8.5: Community Communications: There were no new issues raised,

8.6: Community Led Plan: There were no new issues raised.

8.7: Any Other Parish Matters

- Future of virtual meetings:

It was noted that under current government plans, after 7th May 2021 face to face meetings must be held with public accessibility for those meetings which involve decision makings.

9. Receive communications placed before the Meeting.

There were no new issues raised.

11. Planning Matters:

There were no new issues raised.

11. **Cumbria Association of Councils.** There were no new issues raised.

12. **Received Reports from representatives.** There were no new issues raised.

13. Matters to be considered at the next Parish Council meeting:

See Agenda

Members were invited to submit items for inclusion on the Agenda, 5 working days ahead of the scheduled date of meetings.

14. Date of the next meeting:

Tuesday 8th June 2021.

The meeting closed at 8.20pm.

Distribution;

County & District Councillors; K Hitchen, A Pratt & D Moore.

Parish Councillors, Drigg Charity Trustees and the D&C Community web site

Action List;

Action 3/5 (19): Mr Pratt to register D&C PC needs with ICO.