

Drigg and Carleton Parish Council**MINUTES OF THE ORDINARY COUNCIL MEETING**

Held as a Virtual Meeting because of the Corona-19 virus restrictions on social contact
On Tuesday 12th January 2021

Members present Mr J Jennings (Chairman), Mr A Pratt, Mr K Hitchen, Mr J Naylor, Mr K Murray, and Mr H Lace

Clerk: Mr D Millington.

Responsible financial Officer (RFO): Mrs J Robinson.

1. Minutes of the Ordinary Meeting held 8th December 2020

There were no amendments to the Minutes of the meeting of 8th December.

2. Resolution to approve and signature of Minutes.

A proposal by Mr Murray, seconded by Mr Lace that the Minutes of 8th December 2020 were a true and accurate record was agreed unanimously by members.

3. Apologies for absence. Mr S Browne.

4. Financial Matters.

a) Finance Report

Mrs Robinson had circulated a financial report ahead of the meeting which was noted by members.

b) Consideration of other payments:

i) The Clerk presented proof of purchase of the reference book on Local Council Administration. Members confirmed agreement to pay an invoice for £119.99 to Nexis Elexis for the purchase.

5. Actions and matters arising from previous meetings of Council

Action 3/5 (19): Mr Pratt to register D&C PC needs with ICO. Ongoing

Action 10/1: Mr Hitchen to raise the issue of speed bumps and damage to Rose Cottage. Complete, see Highway Matters

Action 12/1: Clerk to inform CBC about 2012/22 Precept. Complete

Action 12/2: Mr Pratt and Mr Lace to collate evidence for CCF to secure the final grant payment for the Hall roof project. Complete

Action 12/3: Mr Pratt to apply for the Hall subsidy arising from the November 2020 Covid lockdown. Complete

Action 12/4: Mr Pratt to seek clarification about PAYE liability for payment for Charity work. Ongoing.

Action 12/5: Clerk to arrange purchase of Arnold Baker Local Government book. Complete

Action 12/6: Chairman to speak to Mrs Roberts about website domain release. Complete

Action 12/7: Clerk to write letter of support for Greengarth to LDNPA. Complete

6. Report from County and Borough Councillors.

Mr Pratt reported that he would circulate information from CBC about aid and assistance available to people, particularly in rural communities, suffering hardship in the current situation. He asked that members publicise this in the community.

Mr Pratt reported that CBC were experiencing some difficulties in maintaining routine refuse collections due to adverse weather and staff absenteeism.

7. Public Participation

There were no new issues raised by members of the public.

8. Main Business:**8.1: Highways matters:**

Mr Hitchen reported that he had spoken to CCC Highways about the damage being caused to Rose Cottage as a consequence of an adjacent speed bump. Members agreed his proposal to invite a Highways Engineer to the February 2021 meeting to discuss the options.

Action 1/1: Mr Hitchen to invite a Highways engineer to the February meeting.

8.2: PROW: There were no new issues raised.**8.3: LLWR;**

The Chairman reported that there had been an initial meeting to consider help in managing the Hall attic area work.

8.4 Village tidying: There were no new issues raised.**8.5: Community Communications:**

The Chairman noted that the roll out of the new website was underway.

8.6: Community Led Plan:

It was noted that the Chairman had circulated an updated draft copy of the Action Plan and invited feedback and comments

8.8: Any Other Parish Matters**Review of Parish Council Standing Orders:**

It was noted that members had been sent a copy of the most recent NALC Model Standing Orders and the current summarised version based on an earlier NALC Model, produced as a pocket guide for Drigg and Carleton Councillors. Following discussion, it was agreed that members would consider whether the current pocket version remained fit for purpose, or what modification was required. This review would be considered at the February 2012 Council meeting.

Action 1/2: Members to review the Standing Order documents.

Action 1/3: Mr Lace agreed to particularly consider the Financial regulation sections of our current document.

9. Receive communications placed before the Meeting.

There were no new issues raised

11. Planning Matters: There were no new issues raised.**11. Cumbria Association of Councils.** There were no new issues raised.**12. Received Reports from representatives.** There were no new issues raised.**13. Matters to be considered at the next Parish Council meeting:**

- A review of the Parish Council Standing Orders.
- Discussion with CCC Highways Engineer concerning speed control issues.
- Members were invited to submit items for Inclusion 5 working days ahead of the scheduled date of meetings

14. Date of the next meeting.

Tuesday 9th February 2021.

The meeting closed at 8.40pm.

Distribution;

County & District Councillors; K Hitchen, A Pratt & D Moore.

Parish Councillors, Drigg Charity Trustees and D&C Community web site

Action List:

Action 3/5 (19): Mr Pratt to register D&C PC needs with ICO.

Action 12/3: Mr Pratt to apply for the Hall subsidy arising from the November 2020 Covid lockdown.

Action 12/4: Mr Pratt to seek clarification about PAYE liability for payment for Charity work.

Action 1/1: Mr Hitchen to invite a CCC Highways Engineer to the February Zoom meeting.

Action 1/2: All members to review the Standing Order documents.

Action 1/3: Mr Lace to advise, particularly, on the financial regulations.