

Drigg and Carleton Parish Council**MINUTES OF THE ORDINARY COUNCIL MEETING***Held as a Virtual Meeting because of the Corona-19 virus restrictions on social contact***On Tuesday 13th October 2020****Members present** Mr J Jennings (Chairman), Mr A Pratt, Mr K Hitchen, Mr J Naylor, Mr K Murray, Mrs S Browne and Mr H Lace

Clerk: Mr D Millington.

Responsible financial Officer (RFO): Mr H Lace.

1. Minutes of the Ordinary Meeting held on 8th September 2020There were no amendments to the Minutes of 8th September 2020**2. Resolution to approve and signature of Minutes.**A proposal by Mr Pratt, seconded by Mrs Browne that the Minutes of 8th September 2020 were a true and accurate record was agreed unanimously by members.**3. Apologies for absence.** All present.**5. Financial Matters**

a) Mr Lace (RFO) presented the Parish Council accounts up to end September 2020, copies had been circulated ahead of the meeting.

b) There were no invoices presented for payment.

6. Actions and matters arising from previous meeting of Council.

Action 3/5 (19): Mr Pratt to register D & D PC needs with ICO.	Ongoing
Action 7/3: Chairman to discuss re-siting of a public seat with LLWR.	Complete
Action 7/4: Clerk to seek further information about additional litter bins on Station Road.	Complete
Action 7/5: Clerk to respond to street lighting questionnaire as agreed.	Complete
Action 9/1: Clerk to send a letter of thanks to Saltcoats volunteers.	Complete
Action 9/2: Clerk to circulate a list of questions for NDA.	Complete
Action 9/3: Chairman and Mr Pratt to confirm meeting arrangement with NDA.	Complete
Action 9/4: Chairman and Mr Pratt to lead on deciding how the PC deal with the Copeland Local Plan consultation.	Ongoing
Action 9/5: Mr Pratt to request costing for litter bin emptying.	Complete

7. Reports from County and District Councillors

There were no new issues reported

7. Public participation: One member of the public joined the virtual meeting for the public participation items.

- Planning application for land adjacent to Southerly, Drigg.

A member of the public reported that he had exhausted the complaints procedure with Copeland BC regarding the delay in consideration of the application. The delay was caused by the absence of a response from CCC Highways concerning flood risk to the highway and adjacent properties. The Leader of Copeland council has now intervened, and Highways engineers have visited the site. Mr Hitchen reported that he had spoken with the Highways officers and it is considered that there are too many flooding issues for the application to succeed without significant flood prevention works.

- Neighbourhood Plan: Gary Bullivant had previously been empowered by the Parish Council to apply to Copeland to conduct a consultation on a neighbourhood plan for that part of the parish outside the National Park. Members now agreed with his assertion that with the publication of the Copeland preferred option plan and associated consultation it was not appropriate to proceed. He also offered a draft questionnaire for the Council to use to inform their response to the Copeland consultation

8. Main Business.

8.1. Highway Matters. A letter was presented from a resident of Rose Cottage asking for support in having the speed bump outside the property removed, because of damage to the fabric caused by traffic vibration. Mr Hitchen agreed to raise this with CCC Highways.

Action 10/1: Mr Hitchen to raise the issue of structural damage at Rose Cottage.

8.2 PROW

There were no new issues raised.

8.3. LLWR.

a) Topics for the meeting with NDA ahead of the October PC meeting.

The Clerk reported that a list of questions had been compiled and sent to NDA ahead of the meeting with them. A virtual meeting has been arranged for Tuesday 13th October starting at 5.30pm.

b) Update on the re-siting of a public seat on Shore Road,

The Chairman reported that LLWR have suggested refurbishing the old seat on Shore road and removing one of the two seats adjacent to the Manhole building and put it into store for future use,

8.4. Village Tidying.

There were no new issues raised.

8.5: **Community communications.** There were no new issues raised.

8.6: **The Community Led Plan.** There were no new issues raised.

8.7: Any other Parish matters:

a) Copeland Local Plan: preferred option consultation:

After discussion it was agreed that an additional meeting should be arranged to help to define the Council's response. Mr Pratt agreed to schedule a Zoom meeting and invite Chris Hoban from Copeland to attend.

Action 10/2: Chairman and Mr Pratt to lead on how to deal with this consultation and invite Chris Hoban.

b) Street Lighting proposals:

Mr Pratt reported on possible future arrangement for the financing of street lights. He agreed to circulate information on the number of lights involved and potential costs.

c) Resignation of the Responsible Financial Officer.

The Chairman announced that Mr Lace had tendered his resignation as Responsible Financial Officer with effect from end December 2020. Mr Lace will continue to serve on the Parish Council and as a Drigg Charity trustee, provisionally until May 2021.

The Clerk reported that he had advertised the vacancy in the Benefice magazine and received one application for the post. The Chairman, Mr Pratt and Mr Lace reported that they had met outside the meeting to discuss the job description and terms and conditions, which members endorsed. They agreed to interview the present applicant.

Action 10/3: Chairman to arrange an interview with the RFO applicant.

c) Consider a request for additional litter bins on Shore Road.

The Clerk reported that he had no additional expressions of support which was a requirement for the Copeland application, Mr Pratt had obtained and circulated some costs for the supply and emptying of bins.

d) Greengarth Business Park:

The Clerk reported that he had been contacted by the business development manager to describe future plans being developed for the Park including the use as a southern transport hub for Sellafield. Members agreed a proposal to invite the Park representatives to the November Council meeting to give a presentation on the plans.

Action 10/4: Clerk to invite Greengarth to the November meeting.

10. Receive communications placed before the Meeting.

There were no new issues raised

11. **Planning Matters:** There were no new issues raised.

11. **Cumbria Association of Councils.** There were no new issues raised.

12. **Received Reports from representatives.** There were no new issues raised.

13. **Matters to be considered at the next Parish Council meeting:**

- Presentation on Greengarth Business Park

- Members were invited to submit items for Inclusion 5 working days ahead of the scheduled date of meetings.

14. **Date of the next meeting.**

Tuesday 10th November 2020.

The meeting closed at 9.10pm.

Distribution;

County & District Councillors; K Hitchen, A Pratt & D Moore.

Parish Councillors, Drigg Charity Trustees and D&C Community web site

Action List:

Action 3/5 (19): Mr Pratt to register D&C PC needs with ICO.

Action 10/1: Mr Hitchen to raise the issue of speed bumps and damage to Rose Cottage.

Action 10/2: Chairman and Mr Pratt to lead on deciding how the PC deal with the Copeland Local Plan consultation and invite Chris Hoban to attend.

Action 10/3: Chairman to arrange interview for RFO post.

Action 10/4: Clerk to invite Greengarth Business Park to November meeting.