

Drigg Charity : Community Bursary Award

Guidance Notes for Applicants



Purpose:

The bursary award is to enable individuals in Drigg & Carleton Parish to have better access to training opportunities. The training may include further and higher educational courses, as well as courses leading to skills certification in areas of interest to the Drigg & Carleton Parish community and local businesses.

This training should develop education/ skills which could provide: enhanced employment opportunities; quality of life for the individual and/or improved skills in support of community projects and local businesses.

Notes:

- ✓ The training must result in a qualification or certificate of participation / completion.
- ✓ The training must be provided by a recognised body.
- ✓ The course must be based in the UK.
- ✓ Details of expenditure associated with training will be required.

Eligibility:

- ✓ At the time of the award, and for the previous 2 years, the applicant's primary residence must be within the current boundary of Drigg & Carleton Parish.
- ✓ The award will not be means tested.
- ✓ Applicants must receive all or part of their training during the current financial year.
- ✓ Applications from individuals who have already started a course will be considered.

Applications:

Individuals seeking awards should submit a completed application form to the Clerk to the Parish Council.

Assessment process:

- ✓ All eligible applications are assessed by the Bursary Awards Committee of up to 4 trustees of the Drigg Charity, plus a nominated individual from LLWR.
- ✓ The training funded by the bursary must meet the NDA's socio economic policy 2008. The Bursary Award Committee is responsible for ensuring the necessary criteria are met.
- ✓ Particular credit will be given for training courses which provide skills to work or make a contribution to the community for individuals who plan to remain in or, return to the community.
- ✓ The Award Committee will make a recommendation to the Drigg Charity Committee who have full and final authority to determine which applicants will receive awards and the amount of the award.
- ✓ Applicants will be informed of the decision made at the Drigg Charity meeting and if successful, they will be required to sign & return written confirmation that they accept the terms of the award.

Award Delivery:

- ✓ The Community Bursary awards are funded by the Drigg & Carleton Community Benefit Fund (as authorised by the Drigg Charity trustees), in partnership with LLW Repository Ltd.
- ✓ Maximum award to an individual will be £1000 within any one year.
- ✓ The Award Committee will determine the timing and method of payment.
- ✓ Awards will be considered for multi-year courses but a grant application must be made on an annual basis and there will be no guarantee of funding in subsequent years.

Please note:

Any successful applicant who then fails to complete the training and gain the certificate / qualification will not be eligible for any future bursary awards.

If an applicant fails to complete the bursary funded training they may be required to repay the bursary award.

